

Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 27, 2016)

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Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy opened the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of September 20, 2016 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION

A Proclamation was presented for Hispanic Heritage Month.

3. MAIN AGENDA ACTION ITEMS

A. ST. MARY'S COUNTY HEALTH DEPARTMENT - BOARD OF HEALTH

Present: Dr. Meenakshi Brewster, Health Officer

An overview of the Zika Virus and changes to Influenza Virus vaccinations were presented. An update on infectious disease control challenges; preparation for Behavioral Health transition from the Dept. of Aging and Human Services to the Health Department; Environmental Health data management; and, the latest proposed regulations for Best Available Technology (BAT) for septic systems was provided. Dr. Brewster noted that the State has a program, Area Health Education Center (AHEC), whose mission is to improve the health status of Marylanders through

community educational partnerships that foster a commitment to enhancing healthcare access in the rural and urban underserved areas of the state. She expressed concern that Southern Maryland is the only region of the state that does not have a dedicated AHEC and indicated she plans to pursue establishing one for the region.

B. OFFICE OF THE COUNTY ATTORNEY - Request to Schedule Public Hearing on Ordinance to Close Bay Front Drive (Extended)

Present: George Sparling, County Attorney

In 1988 the State Highway Administration conveyed Bay Front Drive in Scotland Beach Subdivision to the County. The county has maintained the road; however there is a portion that is unimproved and not maintained by the County. Mr. Sparling requested a public hearing to receive public input on the proposed ordinance be held to close the portion of Bay Front Drive that is not maintained by the St. Mary's County Department of Public Works.

I move to authorize the Office of the County Attorney to schedule a Public Hearing on the proposed Ordinance to close a portion of Bay Front Drive.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. HUMAN RESOURCES - Sheriff's Office Retirement Plan Eleventh Amendment

Present: Catherine Pratson, Director

Ms. Pratson noted a Public Hearing was held on September 13, 2016 to consider the proposed 11th Amendment to the Sheriff's Office Retirement Plan. There were no public comments received on the proposed amendment during the public hearing or the additional seven day open comment period.

I move to approve the Sheriff's Office Retirement Plan Eleventh Amendment as presented by staff and that the Eleventh Amendment be subsequently incorporated into the Sheriff's Office Retirement Plan Document.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR OCTOBER 4, 2016. THERE WILL BE NO COMMISSIONER MEETING ON OCTOBER 11, 2016.

B. SHERIFF'S OFFICE - Application for State Aid for Police Protection Program FY2018

I move to approve the grant application for State Aid for Police Protection (SAPP) Fund Program for FY2018 from the Governor's Office of Crime Control and Prevention, and authorize the Sheriff's Office to submit the application electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County, and authorize the Commissioner President to execute the related forms subsequent to the electronic filing.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - FFY2016 State Homeland Security Grant

I move to approve the FFY2016 Sub-Recipient Agreement for the State Homeland Security Grant, Project US1720, from the Department of Homeland Security on behalf of the Emergency Services & Technology Department in the amount of \$88,496, and the related budget amendment to increase the approval budget by \$1496, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Department of Natural Resources Water Quality and Nutrient Removal Grant Modification

I move to authorize the Commissioner President to execute Modification Number One to Grant Agreement #14-15-1941 TFC07, from Maryland Department of Natural Resources.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF PUBLIC WORKS & TRANSPORTATION - St. Mary's County Regional Airport - S. Hunt Aero, LLC Land Donation and Leases

1. I move to authorize the Commissioner President to execute the Boundary Line Adjustment Plat prepared by Chesapeake Trails Surveying, LLC, and the Donation Agreement, and to accept the Deed of Conveyance from S. Hunt Aero, LLC.

2. I move to authorize the Commissioner President to execute the Leases between the Commissioners of St. Mary's County and S. Hunt Aero, LLC and related documents.

3. I move to authorize the Chief Financial Officer to execute and deliver IRS Form 8283 for land donated by S. Hunt Aero, LLC.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF ECONOMIC DEVELOPMENT - Grant from TEDCO for Business Incubator

I move to approve the Business Incubator Grant Agreement, Project US1740, from the Maryland Technology Development Corporation in the amount of \$1,989,380 on behalf of the Department of Economic Development, for the County to establish a business incubator to help small firms and entrepreneurs, and the related budget amendment to decrease the project budget by \$10,620, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF ECONOMIC DEVELOPMENT - Sublease with S. Hunt Aero for Business Incubator

I move to authorize the Commissioner President to execute the Grant Agreement with the Maryland Technology Development Corporation and the Sublease with S. Hunt Aero for \$90,000 as the site for the County's first business incubator.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF ECONOMIC DEVELOPMENT - Mattapany Rural Legacy Area Boundary Expansion

I move to approve a letter of support for the Patuxent Tidewater Land Trust's and Southern Maryland Resource Conservation and Development's request to the Maryland Department of Natural Resources, Rural Legacy Board to expand the boundaries of the Mattapany Rural Legacy Area.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, Connor

I. DEPT. OF AGING & HUMAN SERVICES - FY2017 Federal Financial Participation

I move to approve the Amendment to Sub-grant Agreement Between Maryland Department of Aging and Commissioners of St. Mary's County to effectuate Maryland Access Point's transition to Medicaid Administrative Federal Financial Participation Funding, project US1645, and the related budget amendment to decrease the project budget by \$42,834 and realign the funding source to be Fee-for-Service, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. COUNTY ADMINISTRATOR - Appointments to Boards, Commissions and Committees

I move to appoint the following individuals to Boards, Committees and Commissions with terms expiring as presented.

Building Code Board of Appeals

| | |
|-----------------------|-----------------------------|
| James (Danny) Johnson | 06/30/19 |
| William Mehaffey | 06/30/19 |
| Stephen Wilson | 06/30/19 |
| Charles Bryson | (Alternate Member) 06/30/19 |
| Donald Haskin | (Alternate Member) 06/30/19 |

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week and provided general comments.

6. ADJOURN

The meeting adjourned at 11:20 am.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator

7. STATE OF THE COUNTY LUNCHEON - Bay District Volunteer Fire Department Social Hall, 46900 South Shangri-La Drive, Lexington Park

Following the regular business meeting, the Commissioners attended the State of the County Luncheon sponsored by the St. Mary's County Chamber of Commerce.